

## Application to the Social Fund

of the Austrian National Union of Students at the University of Applied Sciences Wiener Neustadt

The social fund was established to grant financial aid to students who are in need of social support. Please note that this is a voluntary funding of the ÖHFHWN and that there is no legal claim on funding.

### Personal Data:

First Name                      Surname                      Email Address

Address, Postal Code, City                      Phone Number

Citizenship

Date of Birth

Marital Status:                      Single  
   Married / Registered partnership (Fill in attachment 1!)  
   Cohabitation

Children:                      no                      yes (Fill in attachment 2!)

Field of studies                      Matriculation number / Student number

ECTS-Points from your previous semester

Your current semester

Do you receive federal aid for students?                      Yes      No                      If "No" please give reasons.

Did you get your tuition fee refunded in the current semester?                      Yes      No

Have you made an application to FHWN for repayment of tuition fee for the current term?  
   Yes                      No

Do you own financial reserves (account, current account, savings account, etc.) in the amount of above € 4,000?                      Yes      No

### How are you co-insured?

Parents                      Spouse                      Student self-insurance § 16 Abs. 2 ASVG                      Other

## **Monthly income**

Employment

Unemployment / Social welfare

Family allowance (for you / for your children)

Child allowance

Study grant

Housing assistance

Pension (also: Orphan's pension)

Cost absorption by other people

Alimony

Other (e.g. internship, Caritas, etc.)

Total monthly income

## **Monthly Expenses**

Rent (all included)

Energy/Heating

Phone, Internet, GIS (TV/radio license fees)

Household insurance

Transportation costs to your study location

Food

Clothes

Leisure activities

Further costs (e.g. psychological counselling, medicine, etc.)

Childcare expenses

Total monthly expenses

## **Justification for the request:**

Describe your financial emergency situation.

If more writing space is needed, please hand in a further sheet of paper.

**Further financial aid:**

Have you received any financial aid from the ÖH Bundesvertretung, another ÖH, or other organisations (e.g. Caritas, AAI, ÖAD, BMWF, AK, Sozialamt, AMS, Landesregierung, etc.) withith the last twelve months?

Yes    No

If yes:                      Which organization?                      How much?                      Date?

**Bank account**

Account (Name of account holder):

IBAN / BIC:

Bank:

**Declaration of honour**

Your consent is mandatory for further processing. Please tick as appropriate.

- I hereby declare that all the given information in this application is correct and complete. I do not receive any additional income.
- I declare my consent that my personal data are used for the purpose of application for funding. The data protection declaration can be found at: [oehfhwn.at/datenschutzerklaerung/](http://oehfhwn.at/datenschutzerklaerung/). I am aware that I can revoke my consent at any time by sending a writing to the Austrian National Union of Students at the University of Applied Sciences Wiener Neustadt (Johannesgutenberg-Straße 3, 2700 Wiener Neustadt or [oeh@fhwn.ac.at](mailto:oeh@fhwn.ac.at)).
- I have read and understood the current regulations of the social fund on the homepage of the ÖHFHWN.

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Place, Date, Signature

## **Attachment 1 – Spouse / registered partner**

First Name

Surname

Email Address

### **Monthly income of your partner:**

Employment

Unemployment / Social welfare

Family allowance (for you / for your children)

Child allowance

Study grant

Housing assistance

Pension (also: Orphan's pension)

Cost absorption by other people

Alimony

Other (e.g. internship, Caritas, etc.)

Total monthly income

## Attachment 2 – Child/ren

### Children in the same household

First Name	Surname	Date of birth
First Name	Surname	Date of birth
First Name	Surname	Date of birth

### Children who do not live in the same household

First Name	Surname	Date of birth
First Name	Surname	Date of birth
First Name	Surname	Date of birth

Do you receive family allowance for your child(ren)?

No                      If yes, what is the total amount:

## Required documents (only copies)

Attention: Incomplete application forms or documents – especially concerning your financial situation – lead to delay in processing.

- Photo ID
- Confirmation of enrollment at the FHWN (“Inskriptionsbestätigung”)
- Transcript of records, student record sheet (“Studienerfolgsnachweis”)
- Complete bank statements of the last 4 months of all accounts
- Proof of income – Any income in accordance with this guideline (see 2.2)
- Registration form
- Rental agreement resp. user agreement
- If applicable notifications about state aids, esp. study grant, family allowance, housing assistance and exemption from fees (e.g. remission of broadcasting fees)
- If applicable agreements on alimonies, copies of alimony advance, received or paid alimonies
- If applicable documents about financial charges (e.g.: invoices, reminders), in case of chronic diseases medical expenses for regular treatment (e.g.: psychotherapy, physiotherapy – necessity for treatment has to be verified), etc.
- Declaration on oath (signature on application form)

If you are married or in a registered partnership, the following documents are additionally required:

- Marriage certificate / Partnership document
- Proof of income of your partner
- Registration document of your partner

If you have a child / children, the following documents are additionally required:

- Birth certificate/s of your child/ren
- Registration document of your child/ren

Only students of the University of Applied Sciences Wiener Neustadt are entitled to submit an application for the social fund!

Please write legibly in block letters! Illegibly forms cannot be processed!